



OFFICE OF THE ORLEANS PARISH DISTRICT ATTORNEY  
JASON ROGERS WILLIAMS

**TO FILL**

**Orleans Parish District Attorney  
Civil Rights Division, Investigator**

**About the Orleans Parish District Attorney's (OPDA) office**

Jason Williams took office as the Orleans Parish District Attorney on January 11, 2021, and is the first progressive prosecutor elected in Louisiana in the modern era. He is one of very few progressive Black prosecutors who have been elected in the Deep South. DA Williams is dedicated to helping build up community trust in the work of the Orleans Parish District Attorney's (OPDA) office by addressing wrongs that have harmed Black and Brown communities and caused them to distrust the criminal legal system. Ninety-five percent of New Orleans' prison population is Black, and New Orleans has the highest rate of proven wrongful convictions of any major city in the United States. DA Williams is building a diverse team to assist him in implementing a new vision for OPDA that is centered on his slate of progressive policies.

**About the Position**

The Investigator for Conviction Review will be responsible for post-conviction review of cases involving:

- Claims of wrongful conviction based on the defendant's claim of innocence.
- Claims of wrongful conviction based on government misconduct (Brady, Giglio, etc., and police misconduct)
- Claims that a conviction is tainted by racial discrimination or a racially discriminatory law (Batson, Ramos, other equal protection claims)

**Responsibilities:**

- Review cases of potential wrongful conviction and – in consultation with the assigned ADA – devise an investigation plan to ascertain whether the conviction should be vacated consistent with the CRD's case review protocol.
- Execute the investigation plan through records collection and investigation, inter-agency research, witness interviews, review of physical evidence, etc.
- Meticulously document all work performed and provide frequent updates to CRD ADAs.
- Perform a full range of administrative and paralegal duties necessary for file management.
- Assist with case screening (grading incoming applications or referrals)
- Identify, locate, and reach out to victims' families and survivors of crime

The investigator will report to the Chief of the division and will be assigned to multiple Civil Rights Division ADAs for direct case supervision. The investigator needs to be energetic, organized, persistent and think outside the box. The investigator may supervise students or other volunteers and will need to coordinate with other divisions in the OPDA office with ease. Given the sheer number of people who have asked for their cases to be reviewed by the CRD, the investigator will need to juggle multiple serious cases at different stages of review and meticulously document all work on the case and every witness interaction.

### **Salary and Benefits**

Salary commensurate with experience. Health and retirement benefits included, as well as paid vacation and holidays, sick leave, and parental leave.

### **To Apply:**

Position is open immediately. Applications will be considered on a rolling basis until the position is filled.

Submit a resume, cover letter, transcript, list of references and writing sample to **hr@orleansda.com**. Letters of recommendation are not required but will be accepted. References will not be contacted without advance permission from the applicant.

### **Equal Opportunity Employer**

OPDA is an equal opportunity employer. OPDA values a diverse workforce reflective of the communities that it serves. OPDA adheres to a policy of making employment decisions without regard to race, culture, color, religion, sex, sexual orientation, gender identity, national origin, marital status, caregiver status, prior record of arrest or conviction, citizenship, age, or disability. OPDA is committed to complying with all policies required by Title VII of the Civil Rights Act of 1964, as amended; the Equal Employment Opportunity Act of 1972; Executive Order 11246, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; and the Americans with Disabilities Act of 1990.